

Request Form for an Official Letter, Silpakorn University

Dear Dean of	,		
I (Mr. / Mrs. / Miss)		Studer	nt ID
O Card Number: Field of Study:			
Conveniently Contacted Address	s: No Village No Soi	Road	Subdistrict
	·	Code Mobile Ph	none
I would like to request the follo	wing letter (s):		
1. Invite experts to	inspect research tool.		
\square 2. Request to test r	esearch tools.		
3. Request for data	collection.		
4. Asking for inform	ation/requesting a photo/reque	esting group discussion.	
5. Ask for an intervi	ew.		
\Box 6. Request for a stu	udy visit/internship.		
7. Others (please sp	oecify)		
Please be informed ac	ccordingly. Kindly consider the r	request.	
		Yours sincerely,	
		<i>y.</i>	
	(Signad)	Stuc	Vant
	3)	jent
Advisor/Thesis Advisor	Faculty Staff	Faculty Secretary	Dean of Faculty
(Signed)	(Signed)	(Signed)	(Signed)
Date	Date	Date	Date

Note: A request for documents must be made through an academic advisor or thesis/independent study advisor. Please attach the necessary details when requesting information from the agency or person sending it.

Request for Official Letter

O 1. Invitation letter for experts to inspect research tool	O 2. Research tool trial request letter	
(Please specify the name-surname of the person to invite	O 3. Request letter for data collection	
to inspect the research tool)	То	
То	Sample Group	
O 4. Request for information/request a photo/request a	O 6. Study Tour/Practice	
group short	(6)	
group chat	(Please specify the name of the place where you will visit	
	or the event you will attend.)	
O 5. Request an interview To		
O 5. Request an interview	or the event you will attend.)	
O 5. Request an interview To	or the event you will attend.) To	
O 5. Request an interview To	or the event you will attend.) To	
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